

IMLAY CITY
DOWNTOWN DEVELOPMENT AUTHORITY

JUNE 8, 2026
REGULAR MEETING MINUTES

A regular meeting of the Downtown Development Authority was held on Monday, June 8, 2026, at 5:35 PM in the Imlay City Municipal Offices, 150 N. Main Street, Imlay City, MI 48444 as was posted.

1. CALL TO ORDER

Chair Walter Barga called the meeting to order at 5:35 PM.

2. PLEDGE OF ALLEGIANCE

Pledge was led by Barga.

3. ROLL CALL

Present: Chair Walter Barga, Secretary Sheryl Davis, Treasurer Stu Davis, Joi Kempf, Justin Shattuck, Mayor Barbara Yockey

Absent: Vice Chair Kim Jorgensen, Steve Robbins, Neil Docherty

Quorum Present

Also Present: DDA Director Charles Bennett, Recording Secretary Katrina Morrow, and public.

4. CONSENT AGENDA

MOTION by Stu Davis, support by Yockey, to accept consent agenda as written.

ALL IN FAVOR 6/6

MOTION CARRIED 6-0

APPROVAL OF MINUTES

MOTION by Stu Davis, support by Yockey, for the approval of minutes from May 11th as written.

ALL IN FAVOR 6/6

MOTION CARRIED 6-0

5. CORRESPONDENCE – none.

6. SPECIAL PRESENTATION – none.

7. COMMITTEE REPORTS – none.

8. PUBLIC PARTICIPATION – none.

9. UNFINISHED BUSINESS – none.

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10. NEW BUSINESS

a. Chamber of Commerce / Summer Fest

MOTION by Shattuck, supported by Yockey, to donate the use of the billboard for the month of July, as well as \$2,500 to sponsor the Kids Entertainment Area and the live music for the Summerfest Event, happening August 2026.

ROLL CALL

AYES: Kempf, Sheryl Davis, Bargaen, Yockey, Shattuck, Stu Davis

NAYS:

ALL IN FAVOR 6/6

MOTION CARRIED 6-0

b. Year End Final Budget Amendment

Total amendment amount: \$198,145 increase in revenue and \$198,145 increase in expense. The influx resulted from the Community Center project – which was not part of the original budget plan – and now all line items have been reviewed and adjusted to balance. Adjustments have been cleared with Dawn.

MOTION by Yockey, supported by Shattuck, to approve the budget amendments as discussed.

ROLL CALL

AYES: Stu Davis, Shattuck, Yockey, Bargaen, Sheryl Davis, Kempf

NAYS:

ALL IN FAVOR 6/6

MOTION CARRIED 6-0

c. Summer Concert Series Update

Summer Concert Series kicks off on June 16th, 2026 – very exciting! The Ice Cream Social with Choice One Bank is happening at the June 24th concert, the following week. There will also be an Open House at the Community Center on June 30th, coinciding with the concert happening.

d. Memorial Brick Paver Area Restoration

Upon inspection, Director Bennett has found that the Memorial Brick Paver area is in poor condition and has brought a quote to the Board to clean up and re-lay the bricks.

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MOTION by Stu Davis, supported by Yockey, to postpone the restoration of the current Memorial Brick Paver area, with request that Director Bennett look for quotes to move the area to a more visible location near the Community Center.

ALL IN FAVOR 6/6

MOTION CARRIED 6-0

e. Post Office Renting Community Center

The Imlay City Post Office has maintenance/repairs needed to the interior of their building, effectively closing the entire post office building while the work is being done. They are looking for a space to continue the sort and provide local mail service while their building is closed. Work is expected to last 2 weeks. They are requesting rental of the Community Center building during this time.

MOTION by Stu Davis, support by Kempf, to offer a rental agreement for exclusive Community Center use for the Imlay City Post Office, beginning October 19, 2026 and ending no later than November 30th, 2026, at a rate of \$1,000/week used.

ROLL CALL

AYES: Yockey, Kempf, Stu Davis, Shattuck, Sheryl Davis, Bargaen

NAYS:

ALL IN FAVOR 6/6

MOTION CARRIED 6-0

11. **CLOSED SESSION** – none.

12. **EXECUTIVE DIRECTOR'S REPORT**

Director Bennett gave updates on community promotions, economic development, grant applications, and meetings he's attended in the past month.

13. **PUBLIC PARTICATION** – none.

14. **BOARD MEMBER COMMENTS** – Board members participated in Lavender Fest and the Polly Ann Trail Run / Walk over the previous weekend and heard lots of positive feedback from out-of-towners about Imlay City.

15. **ADJOURNMENT**

MOTION by Stu Davis, supported by Shattuck, to adjourn at 6:08 PM.

ALL IN FAVOR 6/6

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MOTION CARRIED 6-0

NEXT REGULAR DDA BOARD MEETING DATE: Monday, July 13, 2026

Respectfully submitted by: _____
Katrina Morrow, Recording Secretary

DDA APPROVED: _____
Sheryl Davis, DDA Board Secretary

CITY COMMISSION APPROVED: _____