

Imlay City Downtown Development Authority

Regular Meeting

April 8, 2013

FINAL

A regular meeting of the Downtown Development Authority was held on Monday, April, 8, 2013 at the Imlay City Hall, 150 N. Main Street, Imlay City, MI 48444

1. CALL TO ORDER

Vice Chair person Joi Kempf called the regular meeting to order at 6:04 p.m.

2. ROLL CALL

Present: Joi Kempf Kelly Villanueva, Stu Davis, Amy Brunk, Kim Jorgenson, LuAnn Valdez, Lynn Farkas

Absent: Margaret Guerrero, Sara Nora-Norat Phillips, Steve Teets

Also Present: DDA Director Kim Marrone

3. APPROVAL OF AGENDA

Motion Motion by Davis Seconded by Brunk to add 8d Grant-2nd story apartments , 8E Old shear Hair Building and F. Property at Baptist Church on 1st street.

4. **PUBLIC PARTICIPATION:** Sherrin Hood LSL Planner for the DDA Extension and Don Lakey 144 East First Street, Imlay City MI 48444

5. APPROVAL OF MINUTES

A. REGULAR MEETING APRIL 8, 2013

Motion by Davis supported by Brunk to approve the agenda with the addition of 8c- motion by

Roll call vote, all in favor-yes.

6. FINANCIAL REPORT

A. DDA EXPENDITURE REPORT

Received and filed.

B. BALANCE SHEET

Received and filed.

C. CHECK REGISTER REPORT

Received and filed.

7. OLD BUSINESS

A. WAYFINDING

Marrone informed the board that the majority of the way finding is complete. The M-21 and

Almont sign will be replaced do to letters lifting and there will be no charge. Also, Marrone will be managing the digital sign.

B. COMMUNITY ASSESSMENT FOLLOW UP MEETING

The follow up meeting will be at the Imlay City Office at 7p.m. on April 18, 2013 (Thursday)

Marrone informed the board that the post card mailing has been sent out.

C. DDA EXTENSION

8. NEW BUSINESS

A. FAÇADE GRANT-ABSOLUTE RESULTS

Motion by Jorgensen, second by Valdez. Roll call vote, all in favor yes.

B. AMERICAN TREE LANDSCAPING

Marrone informed the board that the sign ordinance calls for landscaping around the signs.

A total of 9 signs Marrone informed us that the bid was over \$5,000.00 so it would have to go out for bid. The board all agreed that they were very satisfied with American Tree. The board to Marrone to go back to American Tree and negotiate a better price.

C. DIRECTOR EVALUATION

Kempf, Valdez and Villanueva will meet to go over the evaluations. A few board members did not fill out the evaluations.

D. GRANT 2ND STORY APARTMENTS

Villanueva asked if this grant was still available, and it is not.

E. OLD SHEAR HAIR BUILDING

Villanueva mentioned that the store front window is broken. Marrone informed the board that she will make the necessary call to the landlord.

F. PROPERTY AT BAPTIST CHURCH ON 1ST STREET

Villanueva wanted to know who owned the property at the Baptist Church on 2nd street.

Would make a great dog park.

9. DIRECTOR REPORT

A. PROMOTIONS

Next meeting April 24, 2013 at 8:30 at the Silver Grill. The board felt that more would attend the promotions meeting if it was before the DDA meeting. This will take place after the April 24th promotions meeting.

B. ECONOMIC RESTRUCTURING UPDATE

C. MISC

The theatre may be sold.

10. MEMBER COMMENT

Joi Kempf suggested the need for volunteers in the community for events. (boy and girl scouts, dance team, NHS) Marrone will look into this.

Stu mentioned that we give \$25,000 extra for the city general fund to be used only for the DIG Grant. Motion by Davis, second by Villanueva. Roll call vote, all in favor (Jorgenson did not vote, left early)

11 ADJOURNMENT-Kempf adjourned the meeting at 7:49