

**IMLAY CITY DOWNTOWN DEVELOPMENT AUTHORITY
REGULAR MEETING
March 09, 2009**

A regular meeting of the Downtown Development Authority was held on Monday, March 09, 2009 at the Imlay City Hall, 150 N. Main St., Imlay City, MI 48444.

1. CALL TO ORDER

Chairperson Teets called the regular meeting to order at 7:02 p.m.

2. ROLL CALL

Present: Steve Teets, Rod Warner, Joi Kempf, Kelly Pizzuti, Stu Davis, Wendi Blatt, Sally Reinhardt

Absent, Excused: Dave Held, Brian Hill, Kim Jorgensen

Also Present: DDA Director Nancy Jean Brinker, Imlay City Manager Amy Planck, Bruce Swihart.

3. APPROVAL OF AGENDA

Motion by Davis, supported by Pizutti to approve amended agenda.

Unanimously Carried

4. PUBLIC PARTICIPATION

None

5. APPROVAL OF MINUTES

A. Regular Meeting February 9, 2009

Motion by Blatt, supported by Pizutti to approve the minutes of February 9, 2009.

Unanimously Carried

B. Special Meeting February 16, 2009

Motion by Davis, supported by Blatt to approve the minutes of February 16, 2009.

6. FINANCIAL REPORT

A. DDA Expenditure/Revenue Report

Motion by Davis, supported by Kempf to approve the report as presented.

Unanimously Carried.

B. Balance Sheet

Motion by Pizzuti, supported by Reinhardt to approve the balance sheet as presented.

Unanimously Carried.

C. Financial Statement for Imlay City Façade Corp.

Motion by Davis, supported by Warner to approve the financial statement as presented.

Unanimously carried.

7. OLD BUSINESS

A. DDA Commercial Façade Grant

Discussion was held regarding individual project completion dates. Consensus was reached that all applicants must comply with a completion date of June 30, 2009.

B. 150 Bancroft St.

Discussion was held regarding the property taxes for the building and the rental fee. Consensus was reached that rent would remain at the sum of \$650 per month, with the lessee responsible for utilities and insurance.

C. City meetings

I. Historical Society Meeting Notes from Kelly Pizzuti

Information was attached to the packet.

8. NEW BUSINESS

A. Outdoor Movie System

I. Letter of Opinion

II. Swank Productions

Materials attached to packet. Brinker will look into direct payment for videos.

Motion by Davis, supported by Blatt to eliminate the first and last movie of the season.

Unanimously Carried.

B. Business of the Month

Assigned back to the Promotions Committee.

C. Landscaping Contract

The landscaping contract will be placed out for bids.

D. Letter of Support for Head Start

Motion by Pizzuti, Supported by Warner to issue a letter of support on behalf of the DDA.

Yes: Pizzuti, Teets

No: Blatt, Davis, Reinhardt, Warner.

Motion fails-4-2

E. Committee for Blueberry Festival Parade

Brinker to serve as chairperson of the committee and to enlist support from board members via email.

F. Volunteers for DDA Director Evaluation Committee

Pizzuti, Warner, Teets and Planck to serve on committee.

G. Imlay City EMS Building

Davis discussed his position that the DDA should push for the new EMS building, which was recently tabled by the city commission.

9. DDA DIRECTOR REPORT

A. Altered Bylaws

Discussion was held regarding the changes made by city commission which were attached to packet.

B. Website

Brinker reported that the site's development is moving forward.

C. Ribbon Cuttings

Brinker reported that the DDA and Chamber of Commerce welcomed three new businesses to Imlay City in February.

D. Promotions

Information and meeting notes were attached to the packet.

10. CLOSED SESSION TO CONSIDER A LEGAL OPINION

Motion by Warner, supported by Kempf to enter into closed session to discuss privileged attorney/client information at 8:27 p.m.

Unanimously carried.

Open session resumes at 8:36 p.m.

Motion by Blatt, supported by Kempf to approve the attorney's recommendation as outlined in his letter.

Unanimously Carried.

Motion by Davis, supported by Warner to go into closed session to discuss privileged attorney/client information at 8:40 p.m.

Motion carried.

Open session resumes at 8:45 p.m.

11. ADJOURNMENT

Teets adjourned the meeting at 8:38 p.m.

Submitted by Catherine Minolli _____
DDA Recording Secretary