

**IMLAY CITY DOWNTOWN DEVELOPMENT AUTHORITY
REGULAR MEETING
MONDAY, August 6, 2019**

A regular meeting of the Downtown Development Authority was held on August 6, 2019 at the Imlay City Hall, 150 N. Main Street, Imlay City, MI 48444

1. CALL TO ORDER

Chairperson Walt Bargaen called the meeting to order at 5:35 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Present: Mayor Joi Kempf, Kim Jorgensen, Trish Dennis, Kelly Villanueva, Stu Davis, and Walt Bargaen

Absent: Steve Teets, Justin Herbert and Samuel Galiana

Also present: City Manager Tom Youatt, DDA Director Lorrelei Natke, Deputy Clerk Anne McAvoy, DDA Promotions Director Katrina Morrow, Commissioner Ted Sadler and one member of the community.

4. APPROVAL OF AGENDA

Motion by Davis, supported by Dennis to approve the agenda as presented.

MOTION UNANIMOUSLY CARRIED

5. PUBLIC PARTICIPATION

None

6. APPROVAL OF MINUTES

REGULAR MEETING- July 8, 2019

Motion by Davis, supported by Jorgensen to approve the minutes of the Regular Meeting minutes dated July 8, 2019

MOTION UNANIMOUSLY CARRIED

7. FINANCIAL REPORT

a. DDA EXPENDITURE REPORT

b. BALANCE SHEET

c. CHECK REGISTER REPORT

8. OLD BUSINESS

a. Art and Historic Walk Update

Ms. Natke presented the map for the Art and Historic Walk. She and Mayor Kempf will be going over it this week for one final go through. Chairperson Bargaen inquired as to if there would be a celebration kick off for the walk. Board Member Villanueva suggested talking to Marilyn Swihart if she would like to do horse and buggy tours at the same time.

b. Rental of Billboard located at M-53 & Third Street Update

Ms. Natke presented the rendering for the first month for the billboard to the Board.

9. NEW BUSINESS

a. Status of Special Liquor License Application/Art in the Rough Event

Ms. Natke stated everything is ready. She needs to work on the map. She currently has 32 artists. Ms. Natke is in contact with LARA, she is thinking to include a larger area from Almont Avenue to Main Street on the application but stated we could use a smaller area if need be. The application and map should be finalized this week.

b. Façade Grant for 151-153 N. Almont Ave. (New Age Linens/4D Holdings)

Ms. Natke presented the façade grant for 151-153 N. Almont Avenue. The Board discussed the guidelines for façade grants.

Motion by Davis, supported by Dennis to approve Façade Grant for 151-153 N. Almont Avenue (New Age Linens/4d Holdings) in the amount of \$2,500.00, as presented

ROLL CALL:

Ayes: Jorgensen, Dennis, Villanueva, Davis, Bargaen

Nays: Kempf

MOTION CARRIED 5 to 1

c. Pop@150 Bancroft Application from Derick Coultas

Ms. Natke stated she has received an application for 150 Bancroft. Derick Coultas from Urban Tactics stated he teaches kids and adults to defend themselves in hand to hand and firearms. He teaches self-defense law also. He also trains police officers. He has 20 years of experience as a reserve officer. He stated he is also interested in locations that would be available to him in the future at the end of this contract. His hours will be from 8:00 a.m. to 8:00 p.m.

Motion by Dennis, supported by Villanueva to approve leasing 150 Bancroft Street to Derick Coultas from Urban Tactics, as presented.

MOTION UNANIMOUSLY CARRIED

d. Lapeer County EMS request for letter verifying DDA commitment to continue with resolution language to forego capture of special millage revenue through 2026

Ms. Natke presented the Lapeer Country EMS request for letter verifying DDA commitment to continue with resolution language to forego capture of special millage revenue through 2026. This is a special resolution and the Lapeer County EMS have yet to decide if it is just a renewal or if it will be for a lesser amount.

Motion by Davis, supported by Villanueva to send a letter verifying DDA commitment to continue with resolution language to forego capture of special millage revenue through 2026.

e. Discussion re pocket park on N. Almont Ave just south of 4th St.

Ms. Natke stated she talked to Pete McCreedy; he has some great ideas. She also talked to the library and they stated they could possibly get some grant money through the library for the reading park. Ms. Natke stated Ms. Walker had previously obtained permission from the business owners to the north and south to use that area as a pocket park. Ms. Natke stated a general number for the budget for this project would be \$30,000.00 but it could be higher or lower than that. Ms. Natke also mentioned that we have the art piece from last year's Art in the Rough that would be placed at the entrance of the park. It is the 'Once Upon a Time' archway. Ms. Natke stated Mr. McCreedy designed the Lapeer pocket park. That one is more modern design. What he has put together for us is more retro. Our pocket park would be a restful place.

Chairperson Bergen suggested the Board have an overall discussion of priorities, form a committee to list priorities and get grants to maximize tax payer monies.

f. **Discussion re language in PA 197 re DDA membership (looking for clarification of language as I read to allow inclusion of non DDA District members?)**

Ms. Natke stated we are having a hard time filling empty positions on the board. She stated she read PA 197 and from what she can gather we can have people outside the DDA District as long as the majority are in the DDA District.

10. Member Comments

Board member Villanueva stated at the previous meeting the Board discussed the flowers. Ms. Natke stated they were discussing that the flowers seem to stop at random spots and would like to fill in as part of the contract next year. Board Member Villanueva stated she would like to volunteer to help with moving perennials and filling in.

12. ADJOURNMENT

Motion by Davis, supported by Dennis to adjourn the meeting at 6:16 p.m.

MOTION UNANIMOUSLY CARRIED

Submitted by Anne McAvoy: _____
Recording Secretary

Approved: