

**IMLAY CITY DOWNTOWN DEVELOPMENT AUTHORITY
REGULAR MEETING
MONDAY, August 10th, 2020**

A regular meeting of the Downtown Development Authority was held August 10th, 2020 at the Imlay City Hall, 150 N. Main Street, Imlay City, MI 48444.

1. CALL TO ORDER

Joi Kempf called the meeting to order at 5:37 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Present: Joi Kempf, Tricia Dennis, Kelly Villanueva, Steve Teets, Stu Davis

Absent: Walter Bergen, Kim Jorgensen, Samuel Galiana, Justin Herbert

Also Present: DDA Director Lorrelei Natke, Recording Secretary Katrina Morrow, Brad Johnson, Aradetla Rubino

4. APPROVAL OF AGENDA

MOTION by Stu Davis, support by Tricia Dennis, to approve the agenda, with the addendum of 9.e Discussion and Action regard Purchase of Tables and Chairs, 9.f Introduction and Discussion for Possible 150 Pop Tenant, and 9.g Discussion on Areas of Weeding.

MOTION UNANIMOUSLY CARRIED.

5. PUBLIC PARTICIPATION

Brad Johnson is here to discuss his interest in being a 150 Pop Tenant.

6. APPROVAL OF MINUTES

REGULAR MEETING – July 13th, 2020

MOTION by Stu Davis, support by Steve Teets, to approve the minutes of the Regular Meeting minutes dated July 13th, 2020.

MOTION CARRIED UNANIMOUSLY.

7. FINANCIAL REPORT – Printed report is not available to go over do to the change in Fiscal year and lack of current City Manager. Board agrees to include report in next meeting for review.

a. DDA Expenditure Report

b. Balance Sheet

c. Check Register Report

8. OLD BUSINESS

None.

9. NEW BUSINESS

a. Discussion Regarding 2020-21 Downtown Snow Ploing and 2021 Watering of Plants

Board Member Stu Davis proposes the idea to hire a new temp employee to shovel the city sidewalks in the winter, and by extension, water the plants in town during the summer. With DDA support, he would like this to be brought before the new City Manager, and DDA would cover the cost portion of this salary for the portion that happens in the DDA district. Board members have discussed this with DPW, who expressed this was a large project to take on that required lots of additional planning and purchases. Still, the Board supports the idea and would like to bring this higher up.

b. Application for Vacant Board Seat

MOTION by Tricia Dennis, support by Steve Teets, to approve the application of Raymond Krakowski to be a DDA Board Member.

MOTION CARRIED UNANIMOUSLY.

Additional discussion: There is a clause stating that members must consistently show up, and if they miss 3 meetings in a row, their position on the board comes into question. Board would like Director to contact all questioned members to ask if they'd still like to be a part of the Board or if we should look for new candidates. Board also expressed not to rush into questioning since this year has been uniquely difficult in regards to COVID19.

c. Discussion and Action regarding Approval of Application for Special Liquor License for Art in the Rough Event on September 19th, 2020

Since the Board gave previous approval for Director and Assistant to move forward with Art in the Rough event planning, Director Lorrelei Natke asks for Board approval to get a Special Liquor License for outdoor serving at the September 19th event.

MOTION by Steve Teets, support by Tricia Dennis, to support the Application for Special Liquor License for Art in the Rough Event, September 19th, 2020.

ROLL CALL:

AYE: Stu Davis, Steve Teets, Kelly Villanueva, Tricia Dennis, Joi Kempf

NAY:

MOTION CARRIED UNANIMOUSLY.

d. Discussion and Action regarding Special Event Licenses for Third & Main Event Center

At this time, the DDA and the business are waiting on the Redevelopment Liquor License to accept and approve the location's permanent liquor license. DDA would like to apply for some

Special Event Licenses for Third & Main Event Center to serve during the Thursday Downtown Car Shows, with the business location covering the cost of the application and license.

MOTION by Stu Davis, support by Tricia Dennis, to allow DDA to apply for the Special Event Licenses for Third & Main Event Center to cover the Thursday Car Show events, as long as the business covers the cost at hand.

ROLL CALL:

AYE: Joi Kempf, Tricia Dennis, Kelly Villanueva, Steve Teets, Stu Davis

NAY:

MOTION CARRIED UNANIMOUSLY.

e. Discussion and Action regard Purchase of Tables and Chairs

Steve and Jim are selling 8 tables (\$50/each) and 100 chairs (\$5/each) – high quality, used for events. Director would like Board to approve the purchase so that DDA can store them in the old DPW building and use them for special events in the downtown area, and/or allow our businesses to borrow them for their own events / outdoor seating areas (with deposit, to be refunded when items returned in same condition). Total of purchase: \$900.

MOTION by Tricia Dennis, support by Stu Davis, to allow Steve Teets to recuse from the voting on this purchase.

MOTION CARRIED UNANIMOUSLY.

MOTION by Stu Davis, support by Tricia Dennis, to approve the DDA purchase of \$900 for the 8 tables and 100 chairs.

ROLL CALL:

AYE: Joi Kempf, Tricia Dennis, Kelly Villanueva, Stu Davis

NAY:

MOTION CARRIED UNANIMOUSLY.

f. Introduction and Discussion for Possible 150 Pop Tenant

Brad Johnson is a local philanthropist who would like to bring his business ventures into Imlay City. He has provided all of his documents and expressed interest in using the 150 POP building as a entryway office space while he gets donations to move into a permanent building in our downtown. He recognizes our small town is in a central location to all major cities and communities, thus a great spot to set roots.

Board would like time to review the business before making any formal decisions and thanks Brad Johnson for his interest and time.

9.g Discussion on Areas of Weeding

Board brings attention to weeding that needs to be done around Depot Drive. The interior of the property is part of our current landscaping contract, and the exterior of the fence belongs to the railroad company – Director should call them so they can come out to do the work. They also outlined a few other areas of interest.

10. DIRECTOR'S REPORT

11. MEMBER COMMENTS

12. ADJOURNMENT

MOTION by Stu Davis, support by Tricia Dennis, to adjourn the meeting at 6:23 p.m.

MOTION CARRIED UNANIMOUSLY.

Approved September 14th, 2020.

Submitted by Katrina Morrow: _____

Recording Secretary