

**IMLAY CITY DOWNTOWN DEVELOPMENT AUTHORITY  
REGULAR MEETING  
MONDAY, March 8<sup>th</sup>, 2021**

A regular meeting of the Downtown Development Authority was held March 8, 2021 at the Imlay City Hall, 150 N. Main Street, Imlay City, MI 48444.

**1. CALL TO ORDER**

Joi Kempf called the meeting to order at 5:35 p.m.

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL**

Present: Walt Bargaen, Joi Kempf, Steve Teets, Kelly Villanueva, Stu Davis, Ray Krakowski, Tricia Dennis, Sam Galiana and Kim Jorgensen

Absent: Justin Herbert

Also Present: DDA Director Lorrelei Natke, City Manager Craig Horton

**4. APPROVAL OF AGENDA**

**MOTION** by Stu Davis, support by Steve Teets, to approve the agenda with additions under New Business (c) Façade Grant Application by Greg Dennis and Tricia Dennis, and (d) Façade Grant Application by Glamour Paws.

**MOTION UNANIMOUSLY CARRIED**

**5. PUBLIC PARTICIPATION**

None

**6. APPROVAL OF MINUTES OF REGULAR MEETING ON FEBRUARY 8, 2021**

**MOTION** by Stu Davis, support by Tricia Dennis, to approve the minutes of the Regular Meeting dated February 8, 2021.

**MOTION CARRIED UNANIMOUSLY**

**7. FINANCIAL REPORT**

a. **DDA Expenditure Report**

b. **Balance Sheet**

c. **Check Register Report**

**8. OLD BUSINESS**

None

**9. NEW BUSINESS**

**a. Discussion and Action regarding bid for snow plowing for downtown district for 2021-2022**

Discussion to table issue to acquire additional bids. Look to City Commission for leadership on this matter.

**b. Discussion and Action regarding bylaws on member attendance**

Discussion only to continue to follow policy outlined in Bylaws with respect to member attendance.

**c. Discussion and Action regarding Façade Grant Application by Greg and Tricia Dennis for 112 E. Third Street**

**MOTION** by Stu Davis and supported by Steve Teets to allow Tricia Dennis to abstain.

Ayes: 8

Nays: 0

Absent: Justin Herbert

**MOTION UNANIMOUSLY CARRIED**

**MOTION** by Stu Davis with support by Kelly Villanueva to approve the Façade Grant Application submitted by Greg and Tricia Dennis in the amount of \$6208 for reimbursement of \$2500.00 or maximum allowed under said program.

**ROLL CALL:**

AYE: Joi Kempf, Walt Bargaen, Kim Jorgensen, Stu Davis, Steve Teets, Ray Krakowski, Kelly Villanueva and Sam Galiana

NAY:

Absent: Justin Herbert

**MOTION CARRIED UNANIMOUSLY**

**d. Discussion and Action regarding Facade Grant Application of Glamour Paws**

**MOTION** by Stu Davis with support by Tricia Dennis to approve the Façade Grant Application submitted by Glamour Paws in the amount of \$1369.10 for reimbursement of \$684.55 or maximum allowed under said program.

**ROLL CALL:**

AYE: Joi Kempf, Kelly Villanueva, Stu Davis, Steve Teets, Ray Krakowski, Tricia Dennis, Kim Jorgensen, Walt Bargaen and Sam Galiana

NAY:

Absent: Justin Herbert

**MOTION CARRIED UNANIMOUSLY**

**10. DIRECTOR'S REPORT**

**11. MEMBER COMMENTS**

Kelly Villanueva would like to see a monthly newsletter instead of quarterly and to contact code enforcement regarding Shear Hair signs and broken window (next to Pizza Machine)

**12. ADJOURNMENT**

**MOTION** by Stu Davis and supported by Tricia Dennis to adjourn the meeting at 6:15 pm.

**MOTION CARRIED UNANIMOUSLY**

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Lorrelei A. Natke

**APPROVED:** April 12, 2021