

**IMLAY CITY DOWNTOWN DEVELOPMENT AUTHORITY
REGULAR MEETING
MONDAY, April 12, 2021**

A regular meeting of the Downtown Development Authority was held April 12, 2021 at the Imlay City Hall, 150 N. Main Street, Imlay City, MI 48444.

1. CALL TO ORDER

Walter Bargaen called the meeting to order at 5:35 pm.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Present: Joi Kempf, Walter Bargaen, Kim Jorgensen, Steve Teets, Stu Davis, Justin Herbert

Absent: Tricia Dennis, Kelly Villanueva, Samuel Galiana, Ray Krakowski

Also Present: DDA Director Lorrelei Natke

4. APPROVAL OF AGENDA

MOTION by Stu Davis, support by Joi Kempf, to approve the agenda submitted.

MOTION UNANIMOUSLY CARRIED

5. PUBLIC PARTICIPATION

None

6. APPROVAL OF MINUTES

REGULAR MEETING – March 8, 2021

MOTION by Steve Teets, support by Justin Herbert, to approve the minutes of the Regular Meeting minutes as submitted.

MOTION CARRIED UNANIMOUSLY

7. FINANCIAL REPORT

a. DDA Expenditure Report

b. Balance Sheet

c. Check Register Report

8. OLD BUSINESS

None

9. NEW BUSINESS

a. Discussion and Action regarding 2021 DDA Budget

Ms. Natke states the budget remains similar to previous year. Money was moved from an excess line item into the landscaping line item in order to accommodate the higher bid given this year. No other major changes.

MOTION by Stu Davis, supported by Steve Teets, to approve the budget as submitted.

ROLL CALL:

AYE: Justin Herbert, Kim Jorgensen, Stu Davis, Steve Teets, Walter Bargaen, Joi Kempf

NAY:

MOTION CARRIED UNANIMOUSLY

b. Discussion and Action Regarding Façade Grant for Lovely Finds (355 N. Van Dyke)

This business is planning to open at the beginning of June; they have made many interior changes to the building to accommodate retail by appointment and a meeting room as well. They have applied for a maximum reimbursement of \$700 to improve their façade.

MOTION by Kim Jorgensen, supported by Steve Teets, to approve the façade grant for 355 N. Van Dyke, with a maximum of \$700.

ROLL CALL:

AYE: Joi Kempf, Walter Bargaen, Kim Jorgensen, Steve Teets, Stu Davis, Justin Herbert

NAY:

MOTION CARRIED UNANIMOUSLY

c. Discussion and Action Regarding Lease Approval for 150 Pop Tenant

Lapeer Christian Counseling Group would like approval to lease the DDA's 150 POP building. They have other locations in Lapeer and North Branch, and they are already looking at a more permanent building in Imlay City.

MOTION by Stu Davis, supported by Justin Herbert, to approve the lease for Lapeer Christian Counseling Group to use the 150 POP building for up to six months.

AYE: Justin Herbert, Kim Jorgensen, Stu Davis, Joi Kempf, Steve Teets, Walter Bargaen

NAY:

MOTION CARRIED UNANIMOUSLY

10. DIRECTOR'S REPORT

11. MEMBER COMMENTS

Steve Teets would like to order all new matching Christmas light decorations for the Downtown with the unused portion of the 2020 budget. He would like to see this done while the decorations are still on a post-holiday discount. Walter expressed he'd like to double check there is room in the budget before purchase is finalized.

MOTION by Steve Teets, supported by Justin Herbert, for an order to be placed to completely replace all Christmas light decorations while they are on sale, with a budget cap of \$10k.

AYE: Joi Kempf, Walter Bargaen, Kim Jorgensen, Steve Teets, Stu Davis, Justin Herbert

NAY:

MOTION CARRIED UNANIMOUSLY

12. ADJOURNMENT

MOTION by Steve Teets , supported by Stu Davis, to adjourn the meeting at 6:12 pm.

MOTION CARRIED UNANIMOUSLY

Katrina Morrow, Recording Secretary

Approved May 10, 2021