

**IMLAY CITY DOWNTOWN DEVELOPMENT AUTHORITY  
REGULAR MEETING  
MONDAY, December 12, 2022**

A regular meeting of the Downtown Development Authority was held on December 12, 2022, at the Imlay City Hall, 150 N. Main Street, Imlay City, MI 48444.

**1. CALL TO ORDER**

Justin Shattuck called the meeting to order at 5:35 pm.

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL**

Present: Walt Bargaen, Justin Shattuck, Kim Jorgensen, Stu Davis

Absent: Walt Bargaen, Ray Krakowski, Joi Kempf

Also Present: DDA Director Lorrelei Natke, Recording Secretary Mariya Stout.

**APPROVAL OF AGENDA**

**MOTION** by Stu Davis, supported by Kelly Villanueva, to approve the agenda as is.

**MOTION UNANIMOUSLY CARRIED**

**5. PUBLIC PARTICIPATION**

None

**6. APPROVAL OF MINUTES**

**REGULAR MEETING – November 14, 2022**

**MOTION** by Stu Davis, supported by Kim Jorgensen, to approve the Regular Meeting minutes of November 14, 2022.

**MOTION CARRIED UNANIMOUSLY**

**7. FINANCIAL REPORT –**

**a. DDA Expenditure Report**

**b. Balance Sheet**

**c. Check Register Report**

## **8. OLD BUSINESS**

- a. Review of the Monthly Newsletter**
- b. Discussion of a “New Business” Welcome Committee**
- c. Discussion of Event Committees**
- d. Review of the Façade Loan Program**
- e. Review of Landscape Projects**
- f. Review of Grant Writing**
- g. Discussion of the 123 POP Mentorship Program**
- h. Discussion of Business Retention & Development**
- i. Discussion and review of the Farmers Market**

## **9. NEW BUSINESS**

- a. Discussion and Action Regarding POP 150 Application**

**MOTION** by Stu Davis, supported by Kim Jorgensen, to approve the POP 150 Application.

**MOTION CARRIED UNANIMOUSLY.**

- b. Discussion regarding Façade Grant Application of Silver Grill LLC**

The board has agreed to push this to next month’s meeting when they are provided additional information.

- c. Discussion and Action Regarding Façade Grant Application of Botanas El Paiza**

The board has agreed to push this to next month’s meeting when they are provided additional information.

**d. Discussion and Action on 2023 Meeting Calendar**

**e. Discussion and Action on 2023 Event Calendar**

**10. DIRECTOR'S REPORT**

**11. MEMBER COMMENTS**

**12. ADJOURNMENT**

**MOTION** by Stu Davis, supported by Justin Shattuck, to adjourn the meeting at 6:05 pm.

**MOTION CARRIED UNANIMOUSLY**

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Mariya Stout, Recording Secretary

**APPROVED: 01-09-2023**

**City Commission Approved: 01-12-2023**