

**IMLAY CITY DOWNTOWN DEVELOPMENT AUTHORITY
REGULAR MEETING
MONDAY, August 8, 2022**

A regular meeting of the Downtown Development Authority was held on August 8, 2022, at the Imlay City Hall, 150 N. Main Street, Imlay City, MI 48444.

1. CALL TO ORDER

Mayor Joi Kempf called the meeting to order at 5:35 pm.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Present: Mayor Kempf, Stu Davis, Kim Jorgensen, Justin Shattuck, Ray Krakowski

Absent: Walt Bargaen, Kelly Villanueva

4. APPROVAL OF AGENDA

MOTION by Stu Davis, support by Kim Jorgensen, to approve the agenda with addition of € under New Business.

MOTION UNANIMOUSLY CARRIED

5. PUBLIC PARTICIPATION

None

6. APPROVAL OF MINUTES

REGULAR MEETING – July 11, 2022

MOTION by Stu Davis, support by Ray Krakowski, to approve the Regular Meeting minutes of July 11, 2022.

MOTION CARRIED UNANIMOUSLY

7. FINANCIAL REPORT –

a. DDA Expenditure Report

b. Balance Sheet

c. Check Register Report

8. OLD BUSINESS

a. Review of the Monthly Newsletter

b. Discussion of a “New Business” Welcome Committee

c. Discussion of Event Committees

d. Review of the Façade Loan Program

e. Review of Landscape Projects

- f. Review of Grant Writing**
- g. Discussion of the 123 POP Mentorship Program**
- h. Discussion of Business Retention & Development**
- i. Discussion and review of the Farmers Market**

9. NEW BUSINESS

a. Landscape Project Update

Director Natke updated the Board about the ongoing landscape project, what left to be completed

b. Discussion and Action regarding Fee for Use of Billboard

Director Natke inquired of the Board if they wanted to increase the fee to businesses who sought representation on the Billboard. No action taken as fees for use will remain the same.

c. 150 POP

Discussion about early termination of Lease with Dee's Gourmet Cupcakes. Director Natke will draft and have tenant sign a Lease Termination Agreement.

d. Presentation of New Business Welcome Packet

Director Natke presented two folders depicting downtown landscape. Board approved photo of old hotel and what to be included in said packet which will be distributed to new businesses.

MOTION by Justin Shattuck, support by Stu Davis, to approve the picture to depict and the contents to share in the New Business Welcome Packet.

MOTION CARRIED UNANIMOUSLY

10. DIRECTOR'S REPORT

11. MEMBER COMMENTS

12. ADJOURNMENT

MOTION by Stu Davis, supported by Ray Krakowski, to adjourn the meeting at 6:31 pm.

MOTION CARRIED UNANIMOUSLY

Lorrelei A. Natke, Director

APPROVED: September 12, 2022