

**IMLAY CITY DOWNTOWN DEVELOPMENT AUTHORITY
REGULAR MEETING
MONDAY, May 9, 2022**

A regular meeting of the Downtown Development Authority was held on May 9, 2022, at the Imlay City Hall, 150 N. Main Street, Imlay City, MI 48444.

1. CALL TO ORDER

Walt Bargen called the meeting to order at 5:35 pm.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Present: Walt Bargen, Stu Davis, Kelly Villanueva, Kim Jorgensen, Justin Shattuck

Absent: Trish Dennis, Joi Kempf, Ray Krakowski, Steve Teets

Also Present: Cindy Chesnutt, DDA Director Lorrelei Natke, Recording Secretary Mariya Stout

4. APPROVAL OF AGENDA

MOTION by Stu Davis, support by Kim Jorgensen, to approve the agenda as is.

MOTION UNANIMOUSLY CARRIED

5. PUBLIC PARTICIPATION

None

6. APPROVAL OF MINUTES

REGULAR MEETING – April 25, 2022

MOTION by Stu Davis, support by Justin Shattuck, to approve the Regular Meeting minutes of April 25, 2022.

MOTION CARRIED UNANIMOUSLY

7. FINANCIAL REPORT –

a. DDA Expenditure Report

b. Balance Sheet

c. Check Register Report

8. OLD BUSINESS

a. Review of the Monthly Newsletter

b. Discussion of a “New Business” Welcome Committee

c. Discussion of Event Committees

d. Review of the Façade Loan Program

- e. Review of Landscape Projects
- f. Review of Grant Writing
- g. Discussion of the 123 POP Mentorship Program
- h. Discussion of Business Retention & Development
- i. Discussion and review of the Farmers Market

9. NEW BUSINESS

a. Landscape Review with Sincat Enterprises

MOTION by Stu Davis, supported by Kelly Villanueva, to install a retaining wall block at the digital sign with an itemization of the total budget to be presented at the next meeting.

ROLL CALL:

AYE: Walt Bargaen, Stu Davis, Kelly Villanueva, Kim Jorgensen, Justin Shattuck

NAY:

Absent: Trish Dennis, Joi Kempf, Ray Krakowski, Steve Teets

MOTION CARRIED UNANIMOUSLY

b. Purchase of Golf Cart

The board has decided to table this decision until after the current landscaping projects conclude.

10. DIRECTOR'S REPORT

11. MEMBER COMMENTS

12. ADJOURNMENT

MOTION by Justin Shattuck, supported by Stu Davis, to adjourn the meeting at 6:30 pm.

MOTION CARRIED UNANIMOUSLY

Mariya Stout, Recording Secretary

APPROVED: 06-13-2022